

NON-LAUDS HOLIDAY

Good evening, this is [name/title] from [school] calling to inform you that [holiday] will not be a school holiday and school will be in session on [date]. Please make sure send your child to school as he/she is expected to attend.

Buenas tardes, habla [name/title] de la escuela [school] para informarle que [holiday] no será un día feriado escolar y por lo tanto habrá clases el [day/ date]. Por favor asegúrese de mande a su hijo/a a la escuela como esperado.

25TH DAY INTERVALS

Good evening, this is [name/title] from [school] calling to inform you that the [25th day interval] will be on [date]. Please make sure your child comes to school everyday to ensure he/she is able to participate in the upcoming recognition celebration.

Buenas tardes, habla [name/title] de la escuela [school] para informarle que el [25th day interval] sera el [date]. Por favor asegúrese de mande a su hijo/a a la escuela como esperado para el/elle puede participar en la celebración.

RAINY DAY ALERT

Good evening, this is [name/title] from [school] calling with a friendly reminder to send your child to school even though it's raining [tomorrow]. An umbrella and a pair of boots will help you come to school ready to learn.

Buenos tardes, habla [name/title] de la escuela [school] con un recordatorio de mandar a su hijo/a a la escuela [mañana] aunque este lloviendo. Un paraguas y botas te ayudara a llegar a la escuela listo/a para aprender.

FLU SEASON ALERT

Good evening, this is [name/title] from [school] calling with a friendly reminder that Flu season is here, so give your child a flu shot and remind them to wash their hands often, cover their sneezes and coughs, and keep clear of people who are already sick.

Buenos tardes, habla [name/title] de la escuela [school] para recordarle que la temporada de influenza ya llego, favor de llevar a su hijo/a a recibir la vacuna contra la influenza y recuérdale de lavarse sus manos constantemente, y se tape sus estornudos y tos y se cuide de los que ya están enfermos.

LONG VACATION ALERT

Good evening, this is [name/title] from [school] calling with a friendly reminder that school will be closed for vacation between [date] and [date]. Please plan all family trips during these school vacation days only. The last day of school before vacation starts is <day/date> and all students must return to class on <day/date>.

Buenas tardes, habla [name/title] de la escuela [school] para recordarle que la escuela estará cerrada para vacaciones del día [date] hasta [date]. Favor de planear

sus salidas y actividades solamente durante estos días festivos. El primer día de vacaciones es [date] y todos los estudiantes deben regresar a clases el día [date].

3-DAY WEEKEND ALERT

Good evening, this is [name/title] from [school] calling with a friendly reminder that we have a 3-day weekend coming up next week. School will be closed this coming <day/date>. All students should return to school on <day/date>.

Buenas tardes, habla [name/title] para recordarle que próximamente tendremos un fin de semana largo. La escuela estará cerrada este [date]. Todos los estudiantes deben regresar el [date].

PARENT MEETING ALERT

Good morning, this is [name/title] from [school] calling with a friendly reminder that there will be a [mandatory/informational] parent meeting in the _____ room at _____ o'clock on _____ day afternoon. All ____ grade parents are encouraged to attend to receive important information regarding [topic].

Buenos días, habla [name/title] de la escuela ____ para recordarle que habrá una junta de padres [mandataria] en el salón [room number] a la [time de la mañana/medio día]. Se le sugiere a todos los padres de grado [grade] que asistan para recibir información importante sobre [topic].

HOLIDAY VACATION ALERT

Good evening, this is [name/title] from [school] calling with a friendly reminder that school will be closed this coming [day/date] in observance of [holiday]. All students should return to school on [day/date].

Buenas tardes, habla [name/title] de la escuela [school] para recordarle que la este [day/date] será día feriado por motivo de [holiday]. Todos los estudiantes deben regresar a la escuela el día [day/date].

EXCUSED ABSENCES REMINDER

Good evening, this is [name/title] from [school] calling with a friendly reminder that absences are only excused in the case of a medical or dental appointment, hospitalization or medial quarantine. Unexcused absences include family vacations and rainy days. Make sure your kids come to school every day, and help them keep up with their class work.

Buenas tardes, habla [name/title] de la escuela [school] para recordarle que las ausencias justificadas son por citas médicas o dentales, hospitalizaciones, o cuarentena médica. Ausencias injustificadas incluyen vacaciones familiares y días de lluvia. Asegúrese que sus hijos vengán a la escuela todos los días y ayúdelos mantenerse al día con sus trabajos de clase.